

**EVERETT PUBLIC SCHOOLS  
Capital Bond Planning Committee  
(CBPC)**

Thursday April 25, 2025  
EPS Community Resource Center  
Board Rooms A&B | 5:30 pm – 7:00 pm  
CBPC Meeting #5

**Meeting Minutes**

The following list represents all the Capital Bond Planning Committee Members. The list is comprised of community members, parents, students, and Everett Public Schools Administrators. Everett Public Schools Support Staff assist the committee as needed. Highlighted names were in attendance.

**Planning Committee Facilitator**

**Jim Dugan** (253.278.8105)

**Email Address**

[jdugan@parametrix.com](mailto:jdugan@parametrix.com)

**Community**

Chris Adams  
**Camie Anderson**  
Carol Andrews  
Jennifer Black  
Chuck Booth  
Amber Buehler  
Eric Casper  
Barry Chan  
Lindsey Conant  
Chamari Davis  
Jessica De Yngunza  
Adam Denney  
Michael Finch  
Cisco Gomez  
Amanda Henderson

Shelly Henderson  
Melissa Leone  
Rachel Mathison  
Sandra Mejia  
Sanil Pillay  
Clair Ross  
Jannat Samia  
Jeff Sander  
Emmey Smith  
Katie Sordahl  
Justin Tidwell  
Dylan Turner  
Dolly Ubriani  
Ryan Weber

**Students**

Emi Forman, Everett High School  
**Joshua Iraola-Cortes**, Cascade High School  
Kylie Liu, Jackson High School  
Kalie Mulima, Sequoia High School

**Administrators**

**Larry Fleckenstein**, Chief Operating Officer  
Dr. Peter Scott, Deputy Superintendent  
Dr. Cathy Woods, Regional Superintendent – Region 1  
Dr. Pete Misner, Regional Superintendent – Region 2

Michael Takayoshi, Principal, Cascade High School  
Dr. Tyler Ream, Principal, North Middle School  
Brent Radcliff, Assistant Principal, Forest View and Silver Firs Elementary Schools  
Pachomius Schmidt, Assistant Principal, Eisenhower Middle School

### **Support Staff**

Darcy Walker, Director, Facilities and Planning  
Heather Brown, Director, Special Services  
Shanai Cole, Community Services Supervisor  
Andi Tress, Executive Director Finance and Business Services  
Nicole Brown, Parametrix  
Tim Jewett, Dykeman Architecture

### **Overview**

The Capital Bond Planning Committee was established in response to a resolution from the EPS Board to develop a recommendation for the Superintendent by June 24, 2025, describing the scope, size and timing of a capital bond proposal to be placed before district voters. The Board anticipates the bond proposal will be placed on an election ballot in 2026.

The committee is made up of 39 members including community members, students, principals, and assistant principals.

The committee will be facilitated by Mr. Jim Dugan from Parametrix, Inc.

The Committee is expected to work over the next three months. The Committee meetings are held twice monthly on Thursday evenings between 5:30 PM and 7:00 PM (unless otherwise noted) Capital Bond Planning Committee Meetings (CBPCM) that are complete are noted in yellow below. Future Committee meetings are noted in green below.

<b><u>Meeting</u></b>	<b><u>Date</u></b>	<b><u>Location</u></b>
CBPCM #1	February 19, 2025	Everett Public Schools Community Resource Center
CBPCM #2	March 13, 2025	Everett Public Schools Community Resource Center
CBPCM #3	March 27, 2025	Everett Public Schools Community Resource Center
CBPCM #4	April 3, 2025	District Site Tours
CBPCM #5	April 24, 2025	Everett Public Schools Community Resource Center
CBPCM #6	May 15, 2025	Everett Public Schools Community Resource Center

**The committee's work is only to recommend. The Superintendent followed by the Board of Directors will make all final decisions regarding bond proposals.**

## **Capital Bond Planning Committee – Guiding Principles**

### ***Capital Bond Planning Committee Guiding Principles Everett Public Schools***

*The Committee's guiding principals were part of the Board's Resolution No. 1317 which established the Committee. The Committee is to carefully consider the following in arriving at its recommendation:*

- 1) **Community Input:** Consider in some manner the key themes raised by the community over the last several months as well as community input and feedback on the proposed Committee recommendation, and*
- 2) **Enrollment:** Consider the need for new classrooms and property to house current and future students, particularly at the elementary level; and*
- 3) **Aging Facilities:** Consider the need to modernize schools based on age as well as condition, and the need to replace or upgrade building systems such as HVAC, roofing, flooring, plumbing and electrical; and*
- 4) **Educational Programs:** Consider the need to upgrade existing buildings to accommodate new or enhanced educational programs; and*
- 5) **Safety and Security:** Consider the need to improve safety and security in district facilities to better protect staff and students; and*
- 6) **Technology:** Consider the need to provide new, enhanced, and replacement technology infrastructure and equipment for instruction and support operations; and*
- 7) **Property Taxes:** Consider the variables affecting future tax rates, the difficulties in predicting future tax rates, and the sensitivity of the community towards increasing tax rates.*

### **CBPC Meeting #5 Agenda**

#### **Welcome**

Jim Dugan

#### **April 4 School Tours**

Darcy Walker

- Member share outs
- Questions

#### **Financial Overview**

Andi tress

#### **Committee Work Session**

Jim Dugan

#### **Board Presentation Volunteers**

Jim Dugan

**Welcome**

Mr. Dugan with Parametrix welcomed the committee members and thanked them for their time this evening. He asked committee members to sit with their teams from last meeting to continue the work.

**April 4 School Tours**

Mr. Walker provided an overview of the schools that were visited on the April 4<sup>th</sup> tours and asked the committee who had attended the tours to share their thoughts and questions from the tours with the entire committee. The tour was reviewed in the order in which it was taken.

*Cedarwood ES*

- Safety of the portables is a concern due to being outside the building and their proximity to the road
- Teaching and SPED are using the hallways due to lack of space in classrooms
- Security concern for portables students needing to use restrooms
  - Mr. Walker did note that portables students have access to main building with a key card “hall pass” if their classroom is in the portable and they need access to main building
- Not enough restrooms at school for population, particular problem if any of them are closed for repairs
  - Concerns that limited number of restrooms leads to mixing of grade levels during use, this is a concern
- Students were very vocal about portables
  - Very crowded
  - Difficult learning environment
  - Depressing
- In spite of its age, Cedarwood is well-maintained
- Question was asked “How old are some of those portables?” Answer: Some are over 40 years old and portables are not designed for that longevity.
- Staff was very impressive, making due with what they have.

*Tambark Creek ES*

- We should make all of our schools like this one
- Big windows
- Lots of light
- Air-conditioning
- SPED space had adequate break-out areas
- Gym had operable walls that open to cafeteria and stage
- Ample space

- Better ADA access than other schools
- Overall accessible to all students
- Inclusive
- Why does it already have portables?

#### *Lowell ES*

- Lots of land to build a new school on the site
- Very depressing
- Poor air quality
- Lack of parking
- Ceilings are low
- Huge disparity/inequity between Tambark and Lowell
- Inadequate ADA access
- Not enough play area
- SPED is isolated
- No interactive SPED playground equipment
- One long hallway down center of school make it very busy, no private break-out spaces, very chaotic
- Food service in hallway adds to the chaos, need more room
- Library needs more books
- Great staff and very positive principal

#### *Cascade HS*

- Auto shop program was the highlight, great opportunities for kids, involved in the community, hands-on learning
- Auto shop facility needs upgrades and should be bigger, grow the program, it's special
- Pickleball courts need renovation (maybe we could rent out if we renovate?)
- Handball courts are a horror show
- Wrestling room needs renovation
- Need windows and daylight in the gym
- Building Two is a big focal point on campus, lots of issues
  - Kitchen is undersized
  - Bad roof
  - Lots of dark corners, difficult to supervise
  - This is the hub of the campus, it needs to be adequately sized and in good condition, it supports the entire campus

#### *Everett HS*

- Commercial Building has HVAC issues, way too hot on a day that was not warm outside
- Transitions program in the basement is an awful space
- Need better SPED facilities for teaching and learning
- Need more changing spaces and restroom facilities for SPED
- Magnet program for medical pathways on floors 2 and 3 are in good shape

- Need to update the 1<sup>st</sup> floor of the commercial building (Mr. Walker indicated 1<sup>st</sup> floor has not been updated since 1980)
- Impressed by the CTE program

#### *Overall Comments*

- Too many portables across the District
- How do we get students out of portables?
  - Mr. Walker indicated the District would need two new elementaries to get students out of portables

#### **Financial Overview**

Ms. Andi Tress, Executive Director of Finance and Business Services presented information on the current tax rate for EPS and the potential annual effects of a \$.10/\$1000 Assessed value increase to the tax rate.

The presentation power point is available on the committee website.

#### **Committee Work Session**

Mr. Dugan explained the evening activity and expected outcome. Each table contained a summary of the work from the last session. The work in the last session was to prioritize the projects.

Mr. Dugan took the last session work and aggregated the information to determine the projects that the majority had deemed most important in the last session. Those sixteen items were represented on voting sheets on the front wall. The seven items with the fewest priorities were represented on the back wall.

The committee's work was to rate the first sixteen items, using a scale of one to sixteen, one being the most important. The committee members were to place all sixteen of their numbered dots on the front wall.

The activity was repeated for the seven items on the back wall.

Mr. Dugan will aggregate this information and the committee will review the list at their next meeting, taking into account any feedback from the upcoming community meetings that may change the committee's view on priorities.

#### **Board Presentation Volunteers**

Mr. Dugan shared that the District was looking for volunteers for the board presentation of the committee's work. The volunteers would be asked to attend the board meeting where the committee's recommendation would be presented. The following committee members have volunteered:

Joshua Iraola-Cortes  
 Melissa Leone  
 Amber Buehler  
 Chamari Davis  
 Shelly Henderson  
 Jessica De Yngunza

### **Community Events – April 30 and May 6**

Mr. Fleckenstein then asked for the committee to consider attending the two upcoming community outreach events. Volunteers would be paired with an EPS staff member at each information station and would be tasked with taking notes on questions being asked by attendees. It would present a great opportunity for committee members to hear the public's concerns and report back to the committee for the next meeting's work.

### **Homework and Closing Comments**

The next meeting will be to finalize priorities, build the next bond, and recommend future bond packages, along with timing.

The homework is to do some research on which election date, February, April, August, or November, would be the best time to run the 2026 bond measure. Be prepared to make recommendations.

### **Meeting Adjourned 7:00pm**

Notes are as transcribed via live attendance at meeting by Nicole Brown, Parametrix, Inc. Please forward any corrections, additions or deletions by April 30, 2025, to Darcy Knutson, [DKnutson@everettsd.org](mailto:DKnutson@everettsd.org) . If no comments or corrections are received, these will become the official meeting record.











